

# Address Change Request Form/ Residential Status Change Request Form (Resident/Non-Resident Change)

**[To Customer]** This application may be created by Relationship Manager based on your request. In such case, please look closer at each item on the application before you make a signature or put a seal on it. If you find any mistakes, Do not make a signature or put a seal on it and let us know.

●Please fill in the information within the bold lines.

Date	20      Year      Month      Day	Registered Seal or Registered Signature
Name (Account Holder)	Mr. Ms. Handwriting in block letters.	
Branch Name	Account Number	Please justify to the left.

**1** Please fill in your **new address** in the box below.  
If you leave Japan or return to Japan, be sure to fill in [3] as well.

**[Domestic]**

〒      -     

**[Overseas] Entry of the country name is also required.**

If you have a postal code, please enter it without omission.

Country name

**2** Please provide your phone number and e-mail address.

Home Phone Number	<input type="checkbox"/> Don't have <input type="checkbox"/> Yes, I have. (      )      -
Mobile Phone Number	<input type="checkbox"/> Don't have <input type="checkbox"/> Yes, I have. (      )      -
E-mail address	

※E-mail address up to 60 characters in length  
(including the "@" mark) can be registered.

**3** Residential Status Change (Please check if you leave Japan or return to Japan.)

※Please read carefully "Information about change of address" on the back before checking the box.

- ☐ Change to Non-Resident Status (Changing from a Japanese address to an overseas address)  
- I request a change to the withholding tax rate on interest and on dividends. (For requesting a tax relief due to a tax treaty, please attach an application form stamped by the Tax Office.)  
- I understand that after changing to "non-resident" status, I will not be able to receive any of the services listed on the "Information about change of address" on the back.
- ☐ Change to Resident Status (Changing from an overseas address to a Japanese address)  
- I request a change to the withholding tax rate on interest and on dividends.

**4** Change of Employer / Occupation

Please check one of the boxes below and fill in new information.

Name of Workplace	Company Name
<input type="checkbox"/> Change of Company Information	
<input type="checkbox"/> Retired/Unemployed	Phone Number

Please check the item that best describes your occupation from the list below.

Occupation	*If you have multiple occupations, please write the numbers of any secondary occupations in the box. (3 additional selections at most)
<input type="checkbox"/> Office / Organization Worker (01) <input type="checkbox"/> Company / Organization Board Member (02) <input type="checkbox"/> Public Service Worker (03) <input type="checkbox"/> Temporary / Part-time Worker (04) <input type="checkbox"/> Homemaker (05) <input type="checkbox"/> Student (06) <input type="checkbox"/> Retired / Unemployed (07) <input type="checkbox"/> Lawyer / Judicial Scrivener / Administrative Scrivener / Chartered Accountant / Tax Accountant (21) <input type="checkbox"/> Doctor (22) Self-employment ( <input type="checkbox"/> Food Business/Retail Business Worker(23) <input type="checkbox"/> Agriculture/Forestry/fisheries Worker(24) <input type="checkbox"/> Real Estate Agent(25) <input type="checkbox"/> Precious Metal/Jewel Dealer(26) <input type="checkbox"/> Financial/Insurance Worker(27) <input type="checkbox"/> Consultant(28) <input type="checkbox"/> Investor/Partner(29)    ) <input type="checkbox"/> Others* (40) (      ) *If you choose "Others", please indicate the detail of occupation.	

**5** If you currently have housing loan with SMBC Trust Bank, please fill in below.

- 1. Is the new address the address of the property for which you took out the housing loan from us?  
[ ]yes (end of answer)    [ ]no (proceed to Q2)
- 2. Reason for change of address  
[ ]relocation for work    [ ]others (please specify:      )]
- 3. Do you have a plan to return to the property for which you took out our housing loan?  
[ ]yes (expected date for returning:      )    [ ]no ]
- 4. Daytime contact information: ※Not required if you filled in [2].  
[Phone number: (      )      -      ]  
[E-mail:      ]

## Bank Use Only

受付 / /	印鑑署名照合	受付承認	記帳	在留資格・期限 (84004) <input type="checkbox"/> 登録 <input type="checkbox"/> 削除	CRS届出書 <input type="checkbox"/> 不要 <input type="checkbox"/> 取得済 <input type="checkbox"/> 提出待ち	本人確認書類 ①運・旅・保・在留・個番・他(      ) No. ②(      ) No. Ops. 確認      受付時郵便不着 <input type="checkbox"/> あり <input type="checkbox"/> なし	FATCA確認 <input type="checkbox"/> 該当なし    → <input type="checkbox"/> FATCA申告書 + ID等 <input type="checkbox"/> 該当あり    → <input type="checkbox"/> 代替様式W9 → <input type="checkbox"/> 書類不要
SIBフラッグ <input type="checkbox"/> あり <input type="checkbox"/> なし → SIB専用 変更届も徴求	投信口座有無 <input type="checkbox"/> あり <input type="checkbox"/> なし → 投信専用 変更届を使用	居住性変更	承認	住宅ローン <input type="checkbox"/> あり <input type="checkbox"/> なし → SR入力要		受付支店名	受付担当者名



## Information about change of address

### [Notices]

- This form is not accepted for mutual fund account holders. Please use the dedicated address change form.
- Address change to a post-office box, the work place or the non-resident address is not accepted.
- In case you need to correct any information, please cross it out with double lines along with your Registered Seal or Registered Signature.
- Please note that you cannot use items like correction fluid and correction tape, or erasable ballpoint pens.
- The form will be returned to you if there are any problems, so please be sure to check that there are no omissions, etc.

**Customers who meet any of the following criteria are requested to submit the necessary documents listed below along with this form. Also, please pay attention to the Notices.**

<p><b>Switch from a Japanese address to an overseas address (Leaving Japan)</b></p>	<p>Please provide one of the documents listed below. (The language of identification documents must be Japanese or English.)</p> <ol style="list-style-type: none"> <li>① Resident card indicating transfer overseas (original document issued within the last 6 months)</li> <li>② Certificate of residence (Japanese or English) (issued by Japanese embassy or consular office within the last 6 months)</li> <li>③ Written notice of overseas assignment or job transfer certificate, certificate of enrollment at place of study (Japanese or English)</li> <li>④ Identification documents issued by a Japanese public institution indicating that the applicant will become a non-resident (or is a non-resident), and that include the applicant's name and date of birth <sup>*1</sup></li> <li>⑤ Identification documents issued by an overseas public institution that include the applicant's current address (overseas), name and date of birth <sup>*1</sup></li> <li>⑥ Official identification documents issued by an overseas public institution (including a Japanese embassy or consulate) that include the applicant's current (overseas) address, name and date of birth <sup>*1</sup></li> </ol> <p><sup>*1</sup> Documents must have been issued within the past 6 months or be within the period of validity.</p> <div style="border: 1px solid black; padding: 5px;"> <p>&lt;To Foreign Nationals (Leaving Japan)&gt; If you are leaving Japan to return to your home country or due to job relocation etc., we will guide you on how to close your account. In case you plan to re-enter Japan and wish to keep your account open, we kindly ask you to explain your situation to us so that we could advise you of the necessary steps. Please contact our PRESTIA Phone Banking.</p> </div> <p><b>[Notices]</b> Please note that individuals becoming non-residents because of a switch to an overseas address cannot make use of any of the services listed in the table below.</p> <ul style="list-style-type: none"> <li>• Fund transfers with Cash Cards via ATM</li> <li>• Domestic fund transfers with payees not pre-registered via internet banking</li> <li>• Use of PRESTIA MultiMoney Credit (Additional overdraft)</li> <li>• Opening Mutual Fund Accounts, opening Special Accounts and purchase/switching transactions</li> <li>• Opening securities transaction accounts and bond purchase/sell transactions (for customers who have securities transaction accounts)</li> <li>• New applications for insurance products</li> </ul>
<p><b>Switch from an overseas address to a Japanese address (Returning to Japan)</b></p>	<p>Please provide one of the following documents that include current address.</p> <ol style="list-style-type: none"> <li>① Driver's License (both sides)</li> <li>② Driving Record Certificate issued on April 1st 2012 or later (both sides)</li> <li>③ Health Insurance Card (side with address and birth date) (The information of workplace isn't required unless it is indicated.) *Please black out the Insurer Number "保険者番号" and your Insured Person Symbol/Number " (被保険者) 記号/番号"</li> <li>④ Japanese Passport (pages showing photo and address) Because Japanese passports applied on or after February 4, 2020 are without "Information of Bearer" page, an additional identification document showing residential address is required. Please submit one of the IDs below. (Driver's License, Residence Card, Individual Number Card, Health Insurance Card, Copy of Resident Register, etc.)</li> <li>⑤ Individual Number Card (front)</li> <li>⑥ Residence Card (both sides) Note: If you hold a Residence Card, please submit your Residence Card. We will confirm your "Status of residence" and "Period of Stay".</li> <li>⑦ Special Permanent Resident Certificate (both sides) (confirm reason/duration of stay)</li> </ol>
<p>In case of change of country of residence for tax purposes</p>	<p>● Self Certification under the "Common Reporting Standard" (Voluntary Notification or Notification of Change).</p>
<p>In case change of address occurs between the U.S. and another country including Japan</p>	<p>● FATCA related documents</p>
<p>For those eligible for a change of address from Japan to overseas or from overseas to Japan without a change of residence. (Japanese national civil servants, etc.)</p>	<p>● Documents to verify no change of residence. (ID cards of national civil servants, Business cards clearly stating that you are a national civil servant, etc.)</p>
<p>For those whose seal or signature is not registered</p>	<p>● SEAL/SIGNATURE CARD ※ If you opened an account online and your seal/signature has not yet been registered, we will contact you to confirm your identity. Please have your T-PIN ready.</p>

### Additional procedures are required for the following customers

<p><b>For those who have insurance products and/or securities trading accounts</b></p>	<ul style="list-style-type: none"> <li>● In case you move overseas or travel abroad for an extended period of time, you need to complete additionally separate procedures at the underwriting insurance company and/or the securities company.</li> <li>● If you have insurance products solicited by the Bank, please notify the respective underwriting insurance company of your new address.</li> <li>● If your securities trading account was opened through the Bank as financial instruments intermediary, you need to submit a separate change form designated by the securities company. Please contact us at 0120-322-522.</li> </ul>
<p><b>Affiliated credit card holders</b></p>	<p>● PRESTIA Visa GOLD CARD or PRESTIA Visa PLATINUM CARD holders are required to report the change of address to Sumitomo Mitsui Card Co., Ltd. Please contact the phone number on the back of your credit card.</p>

**Frequently asked questions and answers are available on the SMBC TRUST BANK's website.**

SMBC TRUST BANK > FAQ (<https://www.smbctb.co.jp/en/faq/>)

PRESTIA Phone Banking      within Japan : 0120-110-330 (toll-free)      from overseas : 81-46-401-2100 (charges apply)