

Request for documents to confirm transaction details.

Dear Customer,

In order to take appropriate action in accordance with the economic sanctions imposed by various countries, when accepting a request from a customer for a foreign exchange transaction such as an overseas remittance, we are required by the relevant laws to confirm that the transaction does not fall under the category of transactions prohibited by the Foreign Exchange and Foreign Trade Act and OFAC regulations etc.

We may ask you to provide us with documents related to the transaction so that we can verify the details of the transaction. If you are unable to respond to our request, we may decline to proceed with the transaction.

Furthermore, even if all the necessary documents are submitted, we may still refuse to process your transaction depending on the result of our review.

Also, please note that your request may be processed on or after the following business day for verification purposes.

【Example: Documents related to the purpose of transactions】

Purpose	Examples of documents (Please submit documents that allow us to verify the details.)
Purchase of goods	Agreement, Delivery Slip, Invoice, Certificate of Origin(C/O),Bill of Lading(B/L) etc.
Purchase of real estate	Real Estate Contract, Purchase Agreement, Invoice etc.
Investment	Invest Agreement, Invoice etc.
Loan/Repayment of Loan	Loan agreement etc.
Medical expenses	Medical expense statement etc.
Insurance	Insurance contract, Invoice etc.
Travel expenses	Documents for travel expenses, schedule etc.
Education costs	Tuition / Admission fee invoices, Admission certificates etc.
Living expenses	Documents showing the relationship with the beneficiary. Certificate of Family Register, notarial deed etc.
Transfer to own account	Bank Statement, Documents confirming your account name account number etc.

【Example: Documents related to source of funds】

Source of funds	Examples of documents (Please submit documents that allow us to verify the details.)
Salary	Employment contract, Pay slip etc.
Sales	Sales Contract, Purchase Contract, Transaction documents etc.
Pension / Subsidy	Passbook or statement showing receipt of pension or subsidy etc.
Inheritance	Documents related to inheritance etc.
Insurance money	Statements related to insurance payments etc.
Investment profit	Dividend statement, Investment income statement etc.
Real estate income	Agreement, Real Estate Statements etc.

If you have any evidence such as transfer and/or cash deposit from other financial institutions, please show it to us for confirmation. Thank you very much for your understanding and cooperation.